

	<b>MINISTRY OF CULTURE AND SPORT OF THE REPUBLIC OF KAZAKHSTAN COMMITTEE OF CULTURE TEMIRBEK ZHURGENOV KAZAKH NATIONAL ACADEMY OF ARTS</b>	II 017-1.142-2022  31.10.2022
	<u>Provision</u> Type of regulatory document	Page 1 of 12


**PROVISION ON THE DEVELOPMENT AND IMPLEMENTATION  
OF JOINT EDUCATIONAL DOUBLE DIPLOMA PROGRAMS  
RSI «Temirbek Zhurgenov Kazakh national  
academy of arts» CC MCS RK**

Almaty  
2022

	<b>MINISTRY OF CULTURE AND SPORT OF THE REPUBLIC OF KAZAKHSTAN COMMITTEE OF CULTURE TEMIRBEK ZHURGENOV KAZAKH NATIONAL ACADEMY OF ARTS</b>	П 017-1.142-2022  31.10.2022
	<u>Provision</u> Type of regulatory document	Page 2 of 12

## Content

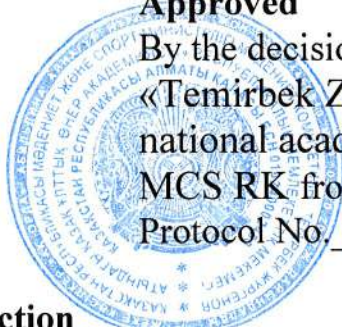
1.	Introduction. . . . .	3
2.	Normative references. . . . .	3
3.	Used abbreviations. . . . .	3
4.	Basic concepts and definitions . . . . .	4
5.	General provisions. . . . .	5
6.	Development and implementation of joint educational double diploma programs . . . . .	6
7.	Management of joint educational programs of double diplomas . . . . .	7
8.	Requirements for joint educational programs of a double degree. . . . .	8
9.	Responsibility, coordination. . . . .	9
10.	Procedure for making changes. . . . .	10
11.	Mailing, storage. . . . .	10
	Approval sheet . . . . .	11
	Familiarization sheet . . . . .	12

	<b>MINISTRY OF CULTURE AND SPORT OF THE REPUBLIC OF KAZAKHSTAN COMMITTEE OF CULTURE TEMIRBEK ZHURGENOV KAZAKH NATIONAL ACADEMY OF ARTS</b>	П 017-1.142-2022  31.10.2022
	Provision Type of regulatory document	Page 3 of 12

**Approved**

By the decision of RSI

«Temirbek Zhurgenov Kazakh  
national academy of arts» CC  
MCS RK from «28» 12 2022  
Protocol No. 5



### 1. Introduction

1. This Provision on joint educational programs of double diplomas (hereinafter referred to as the provision) establishes the procedure for the development and implementation of educational programs for the training of creative personnel with higher and postgraduate education on the basis of educational programs of double diplomas.
2. This provision is applied by the divisions of the Temirbek Zhurgenov Kazakh National Academy of Art (hereinafter referred to as the Academy) participating in the admission committee and the organization of the educational process.
3. This documented procedure is an internal document and is part of the documentation of the Academy's quality management system.


### 2. Normative references

4. This document is developed on the basis of:
  - 1) «On approval of the state mandatory standards of higher and postgraduate education» - Order No. 2 of the Minister of Science and Higher Education of the Republic of Kazakhstan dated July 20, 2022
  - 2) «Rules for the organization of the educational process on credit technology of education» – Order of the Minister of Education and Science of the Republic of Kazakhstan dated April 20, 2011 No. 152
  - 3) «Academic Policy of Temirbek Zhurgenov KazNAA» (approved by the decision of the Academic Council on May 27, 2021, Protocol No. 10)
  - 4) Development strategy of the Kazakh National Academy of Arts named after Temirbek Zhurgenov for 2016-2026.

### 3. Used abbreviations

- MSHE RK** - Ministry of Science and Higher Education of the Republic of Kazakhstan
- SMES** – state mandatory education standards
- EP** – educational program



	<b>MINISTRY OF CULTURE AND SPORT OF THE REPUBLIC OF KAZAKHSTAN COMMITTEE OF CULTURE TEMIRBEK ZHURGENOV KAZAKH NATIONAL ACADEMY OF ARTS</b>	П 017-1.142-2022  31.10.2022
	<u>Provision</u> Type of regulatory document	Page 4 of 12

**OHPE** – organization of higher and postgraduate education

**IC** - Individual curriculum

**LO** – learning outcomes

**RO** - Registrar's Office

**CD** – compulsory disciplines

**JEP** – joint educational programs

**JEP DD** – joint educational programs of double diplomas

#### **4. Basic concepts and definitions**

1) Academic Calendar - (Academic Calendar) – a calendar of educational and control events, professional practices during the academic year, indicating the days of rest (holidays and holidays).

2) final certification of students (Qualification Examination) is a procedure carried out to determine the degree of mastering the scope of academic disciplines and (or) modules and other types of educational activities provided for by the educational program in accordance with the state mandatory standard of the appropriate level of education.


3) final certification of students (Qualification Examination) is a procedure carried out to determine the degree of mastering the scope of academic disciplines and (or) modules and other types of educational activities provided for by the educational program in accordance with the state mandatory standard of the appropriate level of education.

4) learning outcomes - the amount of knowledge, skills, skills acquired, demonstrated to students in mastering the educational program, and the values and attitudes formed, confirmed by the assessment.

5) joint educational programs are educational programs developed and implemented by two (or more) OHPE partners (Kazakhstan or Kazakhstan and foreign), involving the assignment of graduates who have successfully mastered the program, joint (double or more) degrees of two (or more) OHPE with the issuance of relevant documents on education.

6) double degree programs - joint educational programs based on the comparability and synchronization of educational programs of the organization of higher and (or) postgraduate education partners and characterized by the acceptance by the parties of common obligations on such issues as determining the goals and content of the program, organization of the educational process, awarded degrees or qualifying qualifications.



	<b>MINISTRY OF CULTURE AND SPORT OF THE REPUBLIC OF KAZAKHSTAN COMMITTEE OF CULTURE TEMIRBEK ZHURGENOV KAZAKH NATIONAL ACADEMY OF ARTS</b>	II 017-1.142-2022  31.10.2022
	<u>Provision</u> Type of regulatory document	Page 5 of 12

7) double (or more) degree (Double/multiple Degree) - obtaining two or more degrees of each OHPE -partner upon graduation from the joint educational program.

### **5. General provisions**

5. Joint educational programs of double diplomas (hereinafter referred to as JEP DD) are developed and implemented on the basis of comparability, synchronization of the content of training, the educational process, the degrees awarded at the Kazakh National Academy of Arts. Temirbek Zhurgenov and OHPE partners.

6. JEP DDs are developed on the basis of an agreement between two Kazakhstani or Kazakhstani and foreign OHPE partners. Joint educational programs of double degrees (hereinafter referred to as JEP DD) solve the problems of increasing the competitiveness of the university, the mobility of teaching staff and students, improving the quality of education, international recognition of national educational programs, and expanding the career prospects of graduates.

7. The design and implementation of JEP DD is carried out according to related and /or close educational programs. At the same time, jointly implemented educational programs are equivalent.

8. The developed JEP DD is discussed and approved by the Academic Council of each of the OHPE partners.

9. The developed JEP DD is entered into the Register of Educational Programs of the Ministry of Education and Science of the Republic of Kazakhstan.


10. Training according to JEP DD is carried out on a full-time basis with the inclusion, if necessary, elements of distance learning.

11. When choosing a partner university for the development and implementation of JEP DD, the leaders of the EP Academy should take into account that the university has a license that gives the right to conduct educational activities, a certificate of accreditation of the educational program that gives the right to issue documents on education, as well as having a high position leading national and international ratings for the educational program. Preference is given to universities in the top 500 QS WUR and Times Higher Education.

12. The language of instruction according to the JEP is determined by agreement of the partners. Predominantly it is Kazakh and/or Russian at the Academy, English and/or another language at the OHPE partner.

13. The content of JEP DD can be updated as needed. Changes in the curriculum are considered at the Academic Councils of both OHPE partners and approved by the rectors of both OHPEs.



	<b>MINISTRY OF CULTURE AND SPORT OF THE REPUBLIC OF KAZAKHSTAN COMMITTEE OF CULTURE TEMIRBEK ZHURGENOV KAZAKH NATIONAL ACADEMY OF ARTS</b>	II 017-1.142-2022  31.10.2022
	Provision Type of regulatory document	Page 6 of 12

14. Tuition is paid on the basis of a tripartite agreement between the student and the OHPE partner.

### **6. Development and implementation of joint educational double diploma programs**

15. JEP DD is developed at the Academy by the head of the graduating department and the dean of the faculty together with the leaders of the EP from the OHPE partner.

16. The main document is the «Agreement on the development and implementation of a joint educational program of a double diploma» with the OHPE partner, signed by the first leaders of the OHPE partners.

17. A tripartite agreement between the OHPE -partners and the student is drawn up by the head of the legal department with the support of the head of the international department.

18. The inclusion of a student in the JEP DD occurs on the basis of his application and in accordance with the concluded tripartite agreement between the student and two OHPE partners.

19. Admission of candidates for training under a joint educational program is carried out in accordance with the requirements provided for by this program.

20. If necessary, for training in JEP DD, preliminary career guidance work is carried out, a special set of students is made, and language training is carried out.

21. JEP DD is built on a modular basis. At the same time, the content of the modules complements each other. OHPE-partners provide educational, methodological, informational and logistical support for these modules.

22. When compiling JEP DD, it is necessary to take into account the requirements of the State Educational Standard for Higher and Postgraduate Education of the Republic of Kazakhstan, namely, it is necessary to study all the disciplines of the compulsory component, pass all types of practices and final certification in full.


23. OHPE-partners independently determine the procedure for mastering disciplines, passing all types of practices, procedures for intermediate and final certification.

24. Students go through the enrollment procedure at the OHPE partner.

25. The individual curriculum of the student contains a list of academic disciplines, their labor intensity in credits and hours, the period of study, distribution by OHPE -partners in which the disciplines will be studied, the procedure for re-crediting.

26. The student's individual curriculum may include additional educational modules and summer semesters.



	<b>MINISTRY OF CULTURE AND SPORT OF THE REPUBLIC OF KAZAKHSTAN COMMITTEE OF CULTURE TEMIRBEK ZHURGENOV KAZAKH NATIONAL ACADEMY OF ARTS</b>	II 017-1.142-2022  31.10.2022
	<u>Provision</u> Type of regulatory document	Page 7 of 12

27. The list of disciplines of the educational programs of both parties is taken into account when drawing up the individual curriculum of the student.

28. Various training schemes for the time period are possible, depending on the agreements between the OHPE -partners, fixed in the agreement. Possible options: 2 + 2 (2 years at the Academy, 2 years at the OHPE partner, 3 + 1 - 3 years at the Academy - 1 year at the OHPE partner, 1 + 1 + 1 + 1 - alternately at the Academy and the OHPE partner etc.) The total period of study remains unchanged - 4 years in the bachelor's degree, 2 years in the master's program and 3 years in the doctoral program.

29. When studying under double-diploma education programs, it is possible to use various learning technologies, including distance learning.

At the end of each academic year, the OHPE partner, which implements the corresponding module of the program, issues a transcript to the student.

30. The transfer of credits mastered at the partner university, the procedure and terms for eliminating the difference in the disciplines of the curriculum are drawn up by order of the dean of the faculty, carried out under the control of the head of the registration office.

31. The registrar's office includes credited disciplines and the number of credits in the academic transcript with the mark of the OHPE partner.

32. The student passes two final assessments in each OHPE or one with a joint commission consisting of representatives of both OHPE partners as agreed.

33. Upon completion of training and fulfillment of all requirements for each of the programs, the student is issued two diplomas of established samples for the award of an academic degree / academic degrees and two transcripts.

### **7. Management of joint educational programs of double diplomas**

34. The implementation of JEP DD at the Academy is carried out in accordance with the Charter of the Academy and other legal and methodological documents governing educational activities at the Academy.

35. The structural subdivision of the Academy for the coordination of JEP DD organizes information and educational and methodological support for students in the disciplines and courses taught at the Academy as part of a joint program.


36. Quality control of education in a joint educational program is carried out:

1) representatives of the Academy together with representatives of the OHPE partner;

2) external experts (by decision of the program management).

37. JEP DD can be funded by:




	<b>MINISTRY OF CULTURE AND SPORT OF THE REPUBLIC OF KAZAKHSTAN COMMITTEE OF CULTURE TEMIRBEK ZHURGENOV KAZAKH NATIONAL ACADEMY OF ARTS</b>	II 017-1.142-2022  31.10.2022
	<u>Provision</u> Type of regulatory document	Page 8 of 12

- 1) funds of the OHPE program partners;
  - 2) funds from public and private funds;
  - 3) funds of third parties and sponsor organizations;
  - 4) personal funds of students.
38. When developing JEP DD, an estimate of the costs for the design and implementation of the program is compiled, which is approved by the chief accountants of the Academy and the OHPE partner.
39. Legal documentary support of JEP DD at the Academy includes:
- 1) a cooperation agreement with an OHPE partner;
  - 2) an agreement on the development and implementation of a joint educational program of a double diploma with an OHPE partner;
  - 3) cost estimate for the design and implementation of JEP DD;
  - 4) a tripartite agreement on the implementation of JEP DD between two OHPE - partners and the student, indicating the cost of training, the payment procedure.
40. Educational and methodological documentary support includes:
- 1) Joint modular educational program of double diploma;
  - 2) JEP DD working curriculum (distribution of modules by years of study, taking into account labor intensity and the order of development);
  - 3) Catalog of elective disciplines;
  - 4) Academic calendar;
  - 5) Programs of practices and organization of research activities of students;
  - 6) Individual curricula of students;
  - 7) Individual practice plans for students;
  - 8) Curriculum by disciplines.

### **8. Requirements for joint educational programs of a double degree**

41. JEP DD are those programs that meet the following requirements:
- 1) the agreed JEP DDs are developed and approved by both OHPE partners;
  - 2) students included in the double-degree education study part of the educational program in the OHPE -partner;
  - 3) mandatory recognition and automatic transfer of periods, credits and learning outcomes based on agreements, general principles and quality assurance standards;
  - 4) the involvement of teachers in double-degree education, the joint development of an educational program, teaching, participation in general admissions and attestation commissions, academic mobility of teaching staff, students, and administration;
  - 5) students who have fully mastered the programs of double-diploma education are awarded the degree of each OHPE partner, or one joint degree on the basis of



	<b>MINISTRY OF CULTURE AND SPORT OF THE REPUBLIC OF KAZAKHSTAN COMMITTEE OF CULTURE TEMIRBEK ZHURGENOV KAZAKH NATIONAL ACADEMY OF ARTS</b>	II 017-1.142-2022
		31.10.2022
	<u>Provision</u> Type of regulatory document	Page 9 of 12

agreements. Two equivalent diplomas of each OHPE partner with two transcripts are issued.

6) upon completion of the full program, students either receive the academic degrees of each of the participating OHPE, or a degree awarded jointly.

42. The structure of joint modular double degree educational programs:

- 1) Justification of the demand for JEP DD:
- 2) Partnership;
- 3) Institutional support for the program;
- 4) Financial and legal issues of cooperation;
- 5) Issues of organization of work;
- 6) Language of instruction
- 7) Staffing and program implementation
- 8) Methodological support
- 9) Logistics support for the development and implementation of the program;
- 10) Procedures, criteria for the selection and admission of students;
- 11) Sustainability and development

43. The content of the joint educational program of the double degree

- 1) General characteristics of the training program
- 2) Characteristics of the professional activity of the graduate of the program
- 3) Competences of a graduate of a joint educational program of a double diploma
- 4) Expected learning outcomes according to JEP DD
- 5) Recognition of learning outcomes of the joint program:
- 6) The procedure for offsetting grades and credits of the current period of study;
- 7) Documents regulating the content and organization of the educational process in the implementation of JEP DD
- 8) Final certification of graduates JEP DD
- 9) Quality Assurance JEP DD.
- 10) Joint Degree System


### **9. Responsibility, coordination**

44. The developer is responsible for the content, coordination, approval, and communication to interested parties.

45. The local level of responsibility lies with the heads of educational programs.

46. The decision on the final version of the Regulation is made by the responsible persons specified in the approval sheet

47. The decision to approve the Regulations is taken collectively at a meeting of the Academic Council of the Academy by voting.

	<b>MINISTRY OF CULTURE AND SPORT OF THE REPUBLIC OF KAZAKHSTAN COMMITTEE OF CULTURE TEMIRBEK ZHURGENOV KAZAKH NATIONAL ACADEMY OF ARTS</b>	II 017-1.142-2022  31.10.2022
	Provision Type of regulatory document	Page 10 of 12

### **10. Procedure for making changes**

48. Amendments to this Regulation are made by the developer in the same manner as the development and approval.

49. Amendments to the working copy of the Regulation are made by the person responsible for record keeping in the educational and methodological service. Amendments and additions are approved at a meeting of the Academic Council. The changes are valid until the next revision of the document.

50. An employee of the Department of Strategic Planning and quality management system in the case of the original provision makes an entry "cancelled" indicating the number and date of the order for its replacement. The original of the expired document is deposited in the archive by an employee of the Department of Strategic Planning and quality management system.


### **11. Mailing, storage**





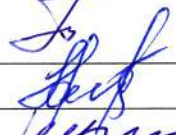
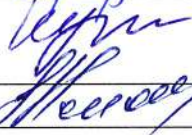
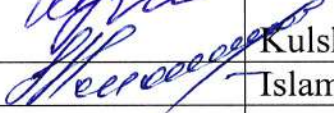

51. Distribution of this Regulation for discussion and approval is carried out by the developer.


52. A working copy of this Regulation is located in the educational and methodological service and on the website of the academy.

53. The original document is kept in the department of strategic planning and quality management system.



	<b>MINISTRY OF CULTURE AND SPORT OF THE REPUBLIC OF KAZAKHSTAN COMMITTEE OF CULTURE TEMIRBEK ZHURGENOV KAZAKH NATIONAL ACADEMY OF ARTS</b>	II 017-1.142-2022
		31.10.2022
<u>Provision</u> Type of regulatory document		Page 11 of 12

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	<b>MINISTRY OF CULTURE AND SPORT OF THE REPUBLIC OF KAZAKHSTAN COMMITTEE OF CULTURE TEMIRBEK ZHURGENOV KAZAKH NATIONAL ACADEMY OF ARTS</b>	II 017-1.142-2022
		31.10.2022
	<u>Provision</u> Type of regulatory document	Page 12 of 12

### Familiarization sheet

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