

	REPUBLICAN STATE INSTITUTION TEMIRBEK ZHURGENOV KAZAKH NATIONAL ACADEMY OF ARTS OF THE MINISTRY OF CULTURE AND INFORMATION OF THE REPUBLIC OF KAZAKHSTAN	П 017-1.63-2026 29.01.2026 y.
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REGULATION ON THE ACADEMIC QUALITY COUNCIL

Almaty, 2026

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PREFACE

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| 1. DEVELOPED AND SUBMITTED | by the Academic Affairs Department of the RSI «Temirbek Zhurgenov Kazakh National Academy of Arts» of the MCI of the RK |
| 2. APPROVED AND PUT INTO EFFECT | By the Academic Council of the RSI «Temirbek Zhurgenov Kazakh National Academy of Arts» of the MCI of the RK, dated January 29, 2026, Protocol No. 7, Edition No. 4 |
| 3. MAKING AMENDMENTS AND ADDITIONS | In place of Edition No. 3 dated February 23, 2023 |
| 4. CONDUCTING AN INSPECTION | 3 years |

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«Approved»
 by the Decision of the Academic Council
 of the RSI «T. Zhurgenov Kazakh National
 Academy of Arts» of the MCI RK
 Chairman of the Academic Council
 A. Zhudebayev
 Protocol No. 7 January 29, 2026



1. General Provisions

1. This Regulation defines the status, objectives, functions, formation procedure, and organization of the activities of the Academic Quality Council (hereinafter – AQC) of the Temirbek Zhurgenov Kazakh National Academy of Arts (hereinafter – the Academy).
2. The Academic Quality Council is a collegial expert-analytical body established to ensure and develop the academic quality of educational programs and the educational process.
3. In its activities, the AQC is guided by the Law of the Republic of Kazakhstan “On Education,” the normative legal acts of the authorized body in the field of science and higher education, the Charter of the Academy, the academic policy, and other local regulatory acts of the Academy.
4. The AQC carries out its activities based on this Regulation.
5. The AQC interacts with collegial bodies and structural units of the Academy within its powers on matters of academic quality without replacing their functions.

2. Composition of the Academic Quality Council

6. The Academic Quality Council is established with a Chairperson, members, and a Secretary.
7. The composition of the Academic Quality Council includes representatives of the academic staff who have experience in implementing educational programs and who participate in ensuring academic quality. When forming the Council, a balanced combination of experience and continuity is ensured.
8. The Academic Quality Council consists of faculty members, students, representatives of the Academy’s administration, and its structural units. In addition, the Council may include faculty members who have experience in implementing educational programs and ensuring academic quality, provided that they are not directly involved in the development and implementation of the educational programs under review and that no conflict of interest exists. The Academic Quality Council may be established at the following levels:
 1. at the level of a structural unit;
 2. at the level of a general university department;

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3. in the format of a joint Academic Quality Council for two or three related structural units.

9. The number of members of the Academic Quality Council shall be an odd number and shall typically range from five to eleven persons.

10. The candidacies of the Chairperson and members of the Academic Quality Council are formed in accordance with the procedure established at the Higher Education Institution and are approved for a period of one academic year.

3. Main Functions of the Academic Quality Council

11. The main functions of the Academic Quality Council are:

1. To ensure the academic quality of educational programs and the educational process;
2. To analyze the compliance of educational and instructional-methodological documentation with the requirements of educational programs, the academic policy, and regulatory legal acts;
3. To review issues concerning the content and conditions of implementation of educational programs and develop recommendations for their improvement;
4. To analyze policies and procedures for assessing student learning outcomes;
5. To monitor the observance of the principles of academic integrity in the educational process;
6. To analyze the quality of the educational process based on monitoring, student surveys, and other quality assurance tools;
7. To prepare expert opinions and recommendations on matters of academic quality.

4. Tasks of the Academic Quality Council

12. In accordance with its assigned functions, the Academic Quality Council carries out the following tasks:

1. To review and analyze educational and instructional-methodological documentation for compliance with educational programs and learning outcomes;
2. To participate in the analysis and discussion of issues related to the development and updating of educational programs;
3. To analyze assessment materials and evaluation procedures in terms of objectivity, transparency, and adherence to the principles of academic integrity;
4. To review matters concerning compliance with the principles of academic integrity in accordance with the Academy's established procedures;
5. To analyze the quality of the educational process using monitoring tools and student feedback;
6. To prepare expert opinions and recommendations for improving academic quality.

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5. Organization of the Academic Quality Council's Activities

13. The activities of the AQC are carried out based on a work plan developed in accordance with the academic policy and quality assurance objectives. At the end of the academic year, the Academic Quality Council prepares an analytical report on its activities. The recommended formats for the plan and report are provided in the appendices to this Regulation.

14. AQC meetings are held as necessary, but at least once per semester.

15. Decisions of the AQC are recorded in minutes and are of a recommendatory nature.

6. Powers and Responsibilities

6.1. Chairperson of the Academic Quality Council

16. The Chairperson of the Academic Quality Council is responsible for:

1. Organizing and coordinating the activities of the Council;
2. Preparing the agenda for meetings and ensuring the preparation of materials;
3. Ensuring the implementation of the AQC work plan;
4. Presenting analytical materials and recommendations in the prescribed manner;
5. Coordinating the interaction of the AQC with other collegial bodies and structural units on matters of academic quality.

6.2. Members of the Academic Quality Council

17. Members of the Academic Quality Council:

1. Participate in the review and analysis of academic quality issues;
2. Analyze educational, instructional-methodological, and assessment materials;
3. Take part in the preparation of expert opinions and recommendations;
4. Participate in addressing issues of academic integrity;
5. Take part in analytical and monitoring activities in the field of educational quality.

6.3. Secretary of the Academic Quality Council

18. The Secretary of the Academic Quality Council ensures the organizational and documentation support of the Council's activities, including the preparation of meeting materials, drafting minutes, and maintaining records.

The Secretary does not participate in the decision-making of the Council.

7. Final Provisions

19. The activities of the Academic Quality Council are carried out within the scope of its powers and do not replace the functions of the governing bodies and structural units of the Higher Education Institution.

20. These Regulations, as well as any amendments and supplements thereto, shall be approved by an order of the Head of the Higher Education Institution and shall

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enter into force from the date of approval, unless a different procedure is specified in the order.

Head of the Academic Affairs Department



G.B. Abdirakhman

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Appendix 1. Plan form

The Academic Quality Council's work plan for the _____ academic year

№	Field of activity	Questions for consideration/analysis	Format of work (meeting, analysis, discussion)	Planned result
1	Educational and methodological documentation	Analysis of the Compliance of Syllabi and Teaching and Learning Materials with Learning Outcomes	Meeting of the AQC	Recommendations
2	Educational programs	Analysis of the Implementation and Updating of Educational Programs	Analytical discussion	Conclusion
3	Evaluation	Analysis of evaluation procedures and criteria	Review of materials	Offers
4	Academic integrity	Procedure compliance analysis	Discussion	Recommendations
5	Student feedback	Analysis of the survey results	Analytical report	Conclusions
6	Other issues	As needed	By the decision of the AQC	Recommendations

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Appendix 2. Report form

Report on the activities of the Academic Quality Council for the _____ academic year

1. General Information

- Composition of the Council;
- Number of meetings held;
- Key issues considered during the reporting period.

2. Main Areas of Work

Brief description of analytical activities for each area:

- Instructional and methodological documentation;
- Educational programs;
- Assessment;
- Academic integrity;
- Student feedback results.

3. Key Findings and Recommendations, Identified Strengths

- Problematic areas;
- Recommendations for improving academic quality.

4. SWOT Analysis of AQC Activities

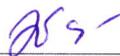
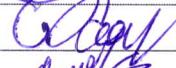
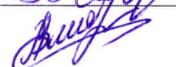
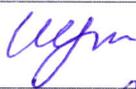
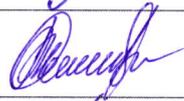
- **S (Strengths)** – strong points;
- **W (Weaknesses)** – weaknesses;
- **O (Opportunities)** – opportunities;
- **T (Threats)** – risks.

5. Final Recommendations for the Faculty / Academy

- Proposals for improving the activities of the Academic Quality Council.

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APPROVAL SHEET

Prepared by:		
Head of the Academic Affairs Department		G. Abdirakhman
Agreed:		
Vice-Rector for Academic and Methodological Work		Sh. Yergobek
Vice-Rector for Research		K. Khalykov
Head of the Educational and Methodological Department		A. Vyrakhmanova
Head of the Scientific Personnel Training Department		A. Kulshanova
Head of Strategic Planning and Quality Assurance Department		A. Moldabayeva
Head of the Legal Department		O. Tlegenova

